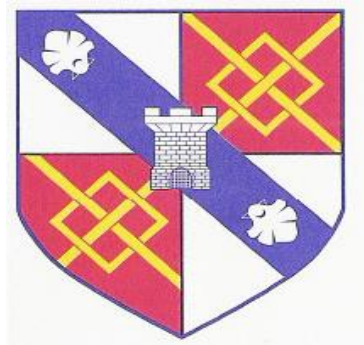


EARL SPENCER PRIMARY SCHOOL

"STRIVING FOR EXCELLENCE"



Charging and remissions policy

Date reviewed: 3rd May 2022
Reviewed by: Policy Committee
Ratified by Governors: 3rd May 2022

Responsible Personnel: Head Teacher
Governing Body Committee: Policy Committee
Adopted
To be reviewed on a Bi-Annual Basis

Charging & Remissions Policy

Principle:

- Pupils unable to access these opportunities due to financial constraints or considerations are always assisted through use of the Pupil Premium funding.
- In all cases voluntary contributions are requested towards the cost of a trip.
- Residential trips are also arranged with the same considerations given above.

Aims:

- This policy aims to outline the procedures and protocols for any charges passed on to parents in order to provide their children with a rich and broad curriculum

Visits during the school day

Parents will be asked for voluntary contributions to finance trips away from school or visitors coming into school. Wherever possible we will subsidise any costs relating to these as we recognise the benefits of extending children's experience and learning outside of school.

If insufficient funds are collected the Headteacher in consultation with the Governing Body reserve the right to cancel the excursion or visit.

Residential Visits

A charge will be made to cover the cost of food, accommodation and travel for pupils going on a residential trip. If there are insufficient voluntary contributions, Governors reserve the right to cancel the trips or to approve a subsidy towards the cost.

Exceptional Funding

In circumstances of extreme hardship a parent can apply to the Head Teacher through the Family Worker for support with any additional costs in school e.g. school uniform, residential trips etc. Each case will be considered on its own

merit and will not set any future president. There will still be an expectation that where possible parents would provide a voluntary contribution.

Children's work taken home

Pupils will be allowed to take home art and craft work without charge for materials.

Breakages & Loss

The Governors reserve the right to charge parents for damage to or loss of school property.

Charges for Professional Tuition

The school provides before and after school clubs for Sports, Dance, Gymnastics, Chess and Karate, Parents are requested to pay for these classes as they are run by outside providers. Parents are also requested to pay for Music tuition provided by NMPAT. The before/after school clubs run by school staff is free to all students.

Signed:
Chair of Governors

Dated: